

Important studio information and policies—

Please read all carefully, sign and return top copy and keep the bottom copy handy to answer questions you may have throughout the year.

DANCE PROGRAMS- Pre School 1 & 2 — 45 minutes—Creative movement, pre tap, pre ballet, song & dance and basic tumbling. (They will perform a ballet and tap routine in the recital.) We also have a class objective every month like musical awareness, stage directions, pantomime etc.
 Basic Dance 1 & 2—1 hour—ballet, tap and an intro to jazz. (They will perform a ballet and tap routine in the recital.) Basic Dance 2 will participate in the big finale as well. They also have a monthly class objective.
 Intermediate and Advanced—1 1/2 hours—studying ballet, jazz and tap. Lyric, musical theater and contemporary jazz, will be introduced in the later years. A ballet or lyric, some form of jazz, and tap will be performed in recital.

DANCE WEAR- Correct dance wear is required for all classes. **Pre-School and Basic Dance** classes may wear any color or style of dance wear (no sweats). Boys-comfortable shorts and a t-shirt. **Intermediate and Advanced dancers** must wear a solid black leotard with pink, white or toast tights. Proper ballet skirts are optional. Dance wear is available at the studio for purchase. Boys-black shorts and white t-shirt.

Shoes- (All styles are available for ordering at the studio)

Pre-School classes-1. pink leather ballet shoes, 2. white tap shoes-No ribbons allowed-buckles or elastic only!
 Basic Dance classes-1. pink leather ballet slippers, 2. tan tap shoes-No ribbons allowed-buckles or elastic only!
 Intermediate 1-6 classes-1. pink leather ballet slippers, 2. tan U shell tap shoes, 3. tan split sole Gore style jazz boots.
 Advanced classes-1. pink *split sole* leather ballet slippers, 2. black Bloch tap style 381 and 3. tan split sole Gore style jazz boots. For Adv 3 & 4 only, new this year, foot undies (a lyric/shoe) **Boys** check with Miss Linda for shoe requirements.

RECITAL- Our dress rehearsals and recitals are tentatively Fri June 17 & Sat 18th and are at Whitman-Hanson High School. (When the contract is in, it will be posted in the studio.) The younger children are in one rehearsal and recital with the advanced classes being in both shows. (Each show is about 2 hours long!) Please reserve both the rehearsal and recital dates as they are mandatory. June tuition covers the cost for rehearsal, but tickets must be purchased for the recital. **We have a ticket lottery, no waiting in line!** Parents of siblings, please be aware which show you are signing up for. If you can't get siblings in the same show, please talk to Linda for a possible solution.

VIDEO AND PICTURE TAKING AT THE RECITAL- Video taping of any of our shows is not allowed. They will be taped using professional equipment, and copies will be available at a reasonable price. No pictures of any kind are allowed as they are a distraction to the performance. Videos and pictures **are allowed** at the dress rehearsal. A mandatory picture day will be in the spring for group and individual pictures, purchase is not required.

ATTENDANCE- Attendance is taken at each class. If a student misses a class, they may make it up, but there are no refunds on missed classes. Good attendance is imperative, as absences and tardiness can hold back an entire class, and the studio cannot jeopardize its responsibilities to the rest of the class for one student. Please do not arrive more than 10 minutes before class and please be prompt picking up dancers. Parents must stay for ages 5 and under, older children may be dropped off. For fairness to the other students, if a child misses more than 4 classes from January through June, it is at the discretion of the teacher if that student can participate in the June Show. **Good attendance=good performance. Trophies are given at the 5 and 10 year marks.**

SNOW OR BAD WEATHER- The studio will not necessarily close for snow days, regardless if schools are closed. If in doubt, please call the studio for a recorded message on whether class will be held or not. The message will be recorded at least one hour before class starts, as weather can change quickly. Makeup classes are optional and will be offered for all from Sept. through Jan. For those classes that have no other class available at the same level, they may take a class one level up or down.

HOLIDAYS- We generally follow the school calendar for holidays. Holiday dates will be posted in our monthly newsletter, on a sign in the waiting area, on our website and we will give you a calendar. We do not close for teachers' workdays.

CLASS OBSERVATION- Parents may observe class anytime through the observation window, however, if the teacher feels that the class is being distracted, the window will be closed. Parents of the Pre School 1 & 2 and Basic Dance 1 & 2 are invited to come in the studio to watch the last class before the holiday break in December. All other students will have their own holiday parties at the end of their regular class times.

CLASS BEHAVIOR- Students are expected to follow the rules of the class. If a student is disruptive, they may not get a sticker or they may be asked to sit out or leave for the good of the class. There will always be fair, age appropriate, warnings to the child and parents will be made aware of any problems.

CLASS FEES- Fees are for the whole season (10 months) but you may pay monthly. If paying monthly, fees for tuition and costumes* are automatically deducted from your debit account, Visa or MasterCard on the first of the month. Everyone will be required to give a debit, MC or Visa card when registering. Tuition remains the same whether it is a long or short month and regardless of absences or cancellations.

Pre School 1 & 2—(45 minute class) \$470 per season—or \$47 per month
 Basic Dance 1 & 2—(1 hour class) \$510 per season—or \$51 per month
 Beginner, Intermediate and Advanced—(1 1/2 hour class) \$670 per season—or \$67 per month
 Technique \$380 per season or \$38 per month Pre-Pointe \$400 per year or \$40 per month

COSTUME FEES*- Costumes are ordered between October and December so, refunds are given up to the point of ordering only. Costume fees are also automatically deducted from your credit or debit card. This does not include shoes but **tights are included for Pre School and Basic Dance classes** only. Intermediate and Advanced costume **price does not include tights**. Extra large child and adult sizes costumes may have extra charges, depending on the costume company-you will be notified if your child fits into this category and these charges will be passed on to your account. If your child has a body type that needs extensive modifications, there may be an extra charge to hire a professional seamstress.

Pre School and Basic Dance 1 — only needs **one** \$60 costume (includes 1 pair of tights) deducted the 1st of **October**.
Basic Dance 2– needs **two** \$60 costumes (includes 1 pair of tights per costume) deducted the 1st of **October and November**.
Intermediate and Advanced classes– needs **three** \$65 costumes to be deducted the 1st of **October, November and December**.
Technique needs **one additional** \$65 costume to be deducted anytime before the end of Dec, you tell us when to deduct it.

REGISTRATION FEE-A \$25 non-refundable registration fee, per family, is required yearly with the registration form and this signed policy paper to reserve a class space. Registration is not considered complete and class space is not reserved until this fee is paid and the papers are filled out.

OTHER— If your account’s payment does not go through, you will be contacted (phone/email) and a \$20 late fee will be added. The balance must be taken care of before coming to the next class. Also, no costumes will be ordered or sent home with outstanding balances. **Notification of quitting (phone studio 781-331-8802) must be received on the last day of the month by 6:00 p.m. or you will be responsible for the next month’s payment, as your space has been reserved.**

ABSOLUTELY—NO GUM, FOOD, COFFEE etc. allowed in studio. WATER only is allowed.

PLEASE...Dancers’ hair should be securely tied back and out of the face

No students allowed in the dance room without teacher present.

Keep dangly jewelry, toys or any other distractions for the young dancer at home.

Keep the waiting area quiet. Children are not allowed in the store without an adult.

Please do not arrive more than 10 minutes before class and please be prompt picking your children up

If you have any comments or question, feel free to discuss it with me whenever it does not interfere with a class. I am always interested in improving our dance education programs!

Please make sure you get a monthly newsletter, it is my way of keeping everyone up to date on important info as well as some fun stuff too.

Giving us your email address is strongly recommended as it helps us to keep in touch with you.

These policies may be amended or omitted by Miss Linda at any time.

I have read this entire agreement, and will adhere to the policies of the Performance Dance Center. I understand that pictures may be taken of my child to use in ads or on the website (no names will be used) and I understand that dance is a physical activity and I will not hold the P.D.C. and it’s employees responsible for any injuries.

Parent signature _____ Date _____

Student’s name (s) _____

Thank you for choosing the Performance Dance Center!

Visit us on-line @ Performancedancecenter.net



Performance Dance Center Registration 2010-2011

You must submit a signed Studio Info and Policy paper and payment with this form.
A \$25 registration fee must be paid with either MasterCard, Visa or Debit card.

Circle one

MC Visa card # _____ exp _____

Debit (debit card should have M.C. or V. logo on it, please circle whichever applies)

Email address _____

Name of Parent(s) _____

Street Address _____ City _____, MA

Home phone # _____, Zip Code _____

Cell phone Mom # _____ Cell phone Dad # _____

Work phone Mom # _____ Work phone Dad # _____

Emergency name and # _____
(**Besides** parent, if parent is unavailable)

Name of student _____ date of birth _____

School _____ grade for 10-11 season _____

Student's Email address _____

How did you hear about the studio? _____ (originally, if returning student)

Class preference (Call studio for schedule options)

Other comments and/or health concerns,
please check here and write on back.

